

MUMBAI METROPOLITAN REGION DEVELOPMENT AUTHORITY
Bandra Kurla Complex, Bandra (East),
Mumbai - 400051.

No. Admin.Divn./PR Cell/3492020

Date: November 17, 2020

QUOTATION NOTICE

The Joint Metropolitan Commission, MMRDA invites sealed quotations for the appointment of agency for the Photography and Video Shooting of the projects and various events of this office.


1. **Name of Work** : Appointment of agency for the Photography and Video Shooting of the projects and various events of this office from December 1, 2020 to November 30, 2021.
2. **Estimated Cost** : Rs. 2,90,000 /-
3. **Issue of Blank Quotation** : From 17/11/2020 to 25/11/2020 during office hours to 15.00 hrs (Monday to Friday-except Saturday, Sunday and Public holidays.)
4. **Receiving & Opening Quotation** : 26/11/2020 up to 13.00 hrs

The details of the Work will be obtained from the undersigned and is also uploaded on website.

The quotation shall be opened by the Jt. Metropolitan Commissioner or his authorized representative in the presence of intending bidders who may choose to remain present at the time of opening the quotation on 26/11/2020 after 15.00 hrs. if possible.

Nothing extra shall be paid over and above the quoted rates on any account. Please note.

Right to reject all or any quotation without assigning any reason thereof is reserved by the competent Authority, MMRDA.


(Dr. B. G. Pawar) 13.11.2020
Joint Metropolitan Commissioner

Copy to:

- 1) PA to Hon.MC
- 2) PA to AMC&PD
- 3) PA to AMC
- 4) PA to FA
- 5) I.T.Cell, MMRDA
- 6) Notice Board, Old & New office Building.

QUOTATION FORM

The Terms and conditions for the appointment of Agency for Photography and Video Shooting for the Projects and various events of this office are as under;

- (1) The rate contract will be for a period of one year or so.
- (2) The rates of Photography upto –
 - a) 3 Hr. Rs.
 - b) 6 Hr. Rs.
 - c) 9 Hr. Rs.
 - d) 12 Hr. Rs.
- (3) The Above rates includes photographs in Pen Drive/ Suitable Drive
- (4) The rates of Video Shooting upto –
 - e) 3 Hr. Rs.
 - f) 6 Hr. Rs.
 - g) 9 Hr. Rs.
 - a) 12 Hr. Rs.
- (5) The above rates includes Pen Drive/ Suitable Drive
- (6) Latest technology Camera required for Photography & Video Shooting
- (7) Photo Studio is required of the respective Agency.
- (8) Three years experience of Photography and Video Shooting required, out of which one year in Government and Non Government Organizations is mandatory.
- (9) No separate charges for Photo and Video editing will be made.
- (10) Rates for Photography and Video Shooting will be inclusive of all taxes excluding GST.
- (11) The Rates quoted will remain in force during the period of rate contract and no variation in the rates will be accepted on any ground.
- (12) The Pen Drive/ Suitable Drive should be delivered at Authority office, free of cost.
- (13) No travelling allowance is applicable.
- (14) The payment will be made by RTGS within 30 days or so from the receipt of the bill by the Authority.
- (15) The Authority reserves the right to reject any or all quotations without assigning any reason.
- (16) Since this rate contract is for a period of one year, the Authority reserves its right To Negotiate the quoted rates with the Agency whose most of the rates are lowest.
- (17) For any inconvenience caused by the agency for the Photography and Video Shooting of this office, a penalty will be charged as decided by the Competent Authority and contract will be terminated without assigning any reason whatsoever.
- (18) The tender will have to submit GST Certificate, Income Tax turnover, Telephone number, name and address of shop/company along with the quotation form in a sealed cover.


(Dr. B. G. Pawar)

Joint Metropolitan Commissioner