



**MAHA MUMBAI
METRO OPERATION
CORPORATION LTD**
(A Government of Maharashtra PSU)



4th Floor, NaMTTRI Building, Adjoining New MMRDA Building, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.
Website : <https://mmrda.maharashtra.gov.in>

The Applications are invited for filling the following post:

Sr. No.	Name of the post	General	Mode of Selection
1.	Director (Operation)	01	Selection / Deputation

Persons employed with Government / PSU's / Railway / Metro Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview.

For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales and other instructions for filling the above post, please visit MMRDA website : <https://mmrda.maharashtra.gov.in> (Divisions-> Administration->Recruitment). or www.mmmocl.co.in (Career Section).

The last date for receipt of the application is **3rd Dec, 2021**

Sd/-
(D.K.SHARMA)
MANAGING DIRECTOR
MMMOCL

Date : 4th Nov, 2021.



**महा मुंबई मेट्रो संचालन
महामंडळ मर्यादित**
(महाराष्ट्र सरकारचा उपक्रम PSU)



४ था मजला, नामट्री इमारत, प्राधिकरणाच्या नवीन इमारतीजवळ, वांद्रे-कुर्ला संकुल, वांद्रे (पूर्व), मुंबई - ४०० ०५१ वेबसाईट : <https://mmrda.maharashtra.gov.in>

महामंडळामध्ये खालील नमूद पद भरणेकरिता अर्ज मागविण्यात येत आहेत.

अ. क्र.	पदांची नाव	खुला	निवडीची पद्धत
१.	डायरेक्टर (ऑपरेशन)	०१	सरळसेवेचे/प्रतिनियुक्ती

शासनाच्या / पोएसयु / रेल्वे / मेट्रो मध्ये कार्यरत अधिकाऱ्यांनी त्यांचे अर्ज त्यांचे कार्यालया मार्फत योग्य त्या मागिने पाठविण्यात यावेत. तसेच त्यांनी मुलाखतीच्या वेळी ना-हरकत प्रमाणपत्र (एनओसी) सादर करणे आवश्यक आहे.

वरील पदाला अर्ज करतवेळी त्याबद्दलची विस्तृत जाहिरात, शैक्षणिक अर्हता, अनुभव, वेतन श्रेणी आणि सूचनांकरिता कृपया प्राधिकरणाच्या वेबसाईटला भेट द्या :

<https://mmrda.maharashtra.gov.in> (Divisions-> Administration -> Recruitment). किंवा www.mmmocl.co.in (Career Section).

अर्ज करण्याची शेवटची तारीख ०३ डिसेंबर, २०२१ असेल.

सही/-
(डि. के. शर्मा)
व्यवस्थापकीय संचालक
म.मुं.मे.सं.म.म.

दिनांक : ४ नोव्हेंबर, २०२१

MAHA MUMBAI METRO OPERATION CORPORATION LIMITED

Fourth Floor, NaMTTRI Building, Adjoining MMRDA New Administrative Building, Bandra-Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

No:

Date : 03.11.2021.

Name of the Post : **Director (Operation)**
Number of Posts : **One**
Date of Vacancy : **New Post**
Scale of the Post : **Rs. 1,44,200 – 2,18,200/- as per Pay Matrix S-30 of 7th Pay Commission along with other allowances / perks / perquisites as applicable.**

Post Profile:

- i. The candidate of the above post shall be a member of the BoD and will report to the Managing Director of the Corporation. He will be responsible for Operation & Safety of Metro Rail systems of the Company.
- ii. He will be responsible to independently carry out business of **Operation & Safety** and related functions of all Metro lines in the Mumbai Metropolitan Region (MMR).
- iii. He will be responsible to undertake Operation of Electrical vehicles / Feeder service vehicles linked with Metro Rail.
- iv. He will be responsible to carry out Planning, Identification, Development and Operation of all Non-fare box Revenue measures & Property Development and to construct or maintain or lease various facilities in relation to the transport system such as restaurants, refreshment rooms, cafeteria, rest rooms, book stalls, reading rooms, information centers, retail outlets, advertising and entertainment facilities or such other facilities, if any, required for the sustainability of the Metro running on long term basis; and to undertake, render, deliver, perform, provide all other ancillary allied services which is or may be necessary for operations of the Metro Railways on sustainable basis.

1. The responsibilities shall include:

- a) Operations of Metro Rail Sections opened for services.
- b) Operation of Electrical Vehicles/Feeder Service Vehicles linked with Metro Railways.
- c) Planning of recruitment and training of manpower in Operation, Commercial, Safety, Security.

- d) Interaction with the project wing for planning of new Metro lines.
- e) Safety of Operations and Safety Audits.
- f) Maximizing revenue through Non-Fare Box Collections, Advertisements and Property Development.
- g) Stability of financial health and viability of the Company.
- h) Maintaining quality of Metro Services including Punctuality, Safety, Energy efficiency of Operations.
- i) Benchmarking of Key Performance Indicators (KPI).
- j) Security of the passengers and systems including Compliance of SOPs and other guidelines issued by the Government from time to time.
- k) All Commercial matters including Sale of Tickets, Customer Care, Complaint /feedback Management System.
- l) Any other activity required for operation of Metro Railways Network.

2. Age Eligibility:

Maximum Age Limit is 61 years as on 01.11.2021.

3. Qualification & Experience:

Essential:

- i. The applicant should be an Engineering graduate of Electrical/ Mechanical/ Electronics/ Electronics & Telecommunication discipline -with good academic record from a recognized University/ Institution of repute. Preference will be given to candidates belonging to Indian Railway Service of Electrical Engineers (IRSEE) or Indian Railway Service of Mechanical Engineers (IRSME) or Indian Railway Service of Signal Engineers (IRSSE) or Indian Railway Traffic Service (IRTS).
- ii. An applicant from Government or Public Sector Undertaking should have a minimum 17 years of experience in Group – A or equivalent Executive grade. Out of the above, minimum five years should be in one or more relevant areas as mentioned below:
 - a. Operation / Safety / Safety Upgradation Works of major Rail based transportation systems and other similar large scale multi-disciplinary systems in Urban Environment.
 - b. Operation of Metro / EMU in a large suburban system.
 - c. Preference will be given to candidates having experience in Metro Operations.
- iii. The candidate will be appointed on deputation/ selection basis.
- iv. The candidates from reputed private organizations having relevant experience and similar profile will also be considered.
- v. The applicant should have extensive experience of Operation/ Safety/ Safety Upgradation Works of Railway System in Indian Railways or Metro Railways.
- vi. The applicant should be conversant in interacting and dealing with Local Authority as well as related authorities in Central and State Government.
- vii. The pay of selected candidate from Government / PSUs shall be fixed on the basis of his / her last pay drawn subject to maximum in the Scale of the Pay.
- viii. The retired Group 'A' officers of Railways or equivalent Executives of Metro Railways who are up to the age of 61 years and fulfill the qualification and experience criteria can also apply for the post. They shall be recruited on contract basis for a period of three years which shall be extendable up to the maximum age of 65 years. Their pay shall be fixed in the given pay scale based on their last pay drawn.

4. Duration of Appointment:

The appointment shall be for a period of Three years and further one time extension for a term of Two years can be given with the approval of Board of Directors of the Company.

5. The application should be filled in the prescribed format.

6. The interested persons can send their applications along with scan attested copies of relevant documents (PDF only) on email mentioned as below:

- **Director (Operation) :** recruitment.do@mmmocl.co.in

7. Hard copies of Application form will not be accepted. Application Forms only through email will be accepted.

8. The Candidates who have applied to our earlier notifications dated 1st July 2021 and notification dated 7th Sept, 2021 need not apply again.

9. The last date for receipt of application is 03.12.2021

Date : 3rd Nov, 2021

(D. K. Sharma)

Place : Mumbai

MD, MMMOCL

MMMOCL APPLICATION FORMAT

To,

The Managing Director,

Maha Mumbai Metro (M3) Operation Corporation Ltd.

4th Floor, NaMTTRI Building, Adjoining New MMRDA Building,
Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051. Maharashtra.

Please affix
passport size
photograph
and signacross

TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY

CANDIDATES ARE ADVISED TO FILL UP THE DETAILED INFORMATION IN THE PRESCRIBED FORMAT AND AT RELEVANT PLACE ONLY. NO SEPARATE SHEET ATTACHED WILL BE CONSIDERED.

1.	Notification Date										
2.	Name of the Post										
3.	Sr. No. of the Post										
4.	Mode of Selection (Please Tick)	Nomination <input type="checkbox"/>					Deputation <input type="checkbox"/>				
5.	Name of the Candidate	First Name			Middle Name			Surname			
6.	Date of Birth (DD/MM/YYYY)										
7.	Age (as on date mentioned in notification)	Years			Months			Days			
8.	Nationality										
9.	Gender (Male/Female)										
10.	Marital Status (Married / Unmarried)										
11.	Religion										
12.	Caste										
13.	Caste Category (Please Tick only one category)	OPEN	OBC	SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	EWS
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	Caste certificate issued by Maharashtra State/Other State*										
15.	Applied for Horizontal Reservation (if any)	Women Reservation <input type="checkbox"/>					Person with Disability <input type="checkbox"/>				
		Meritorious Sports Person <input type="checkbox"/>					Orphan child <input type="checkbox"/>				
16.	Mobile Number										
17.	Alternate Mobile Number										
18.	Email ID										
19.	Correspondence Address										
20.	Permanent Address										

*Note – Candidate submitting Caste Certificate of other state will not be considered for reserved category posts.

21. Academic & Professional Qualifications acquired (As on date mentioned in notification):-

Sr. No.	Academic & Professional Qualification	Year of Passing	Duration of course in years	Percentage /Grade	Board/University/Institute
1					
2					
3					
4					
5					

22. General & Job Specific work experience gained as under (As on date mentioned in notification):-

Sr. No.	Name of organization	Designation /Position	Pay Band/CTC Rs. with pay scale under IDA/CDA	Nature of Duties performed	Period (DD/MM/YYYY)		Total Experience		
					From	To	Years	Months	Days
1									
2									
3									
4									
5									
6									
7									
8									
Total Experience (Years-Months-Days)									
Note - Need detailed information i.e. post held at each stage during the total tenure. For each post one separate row will be filled up in the above table. If space is not sufficient then separate sheet can be added.									

23.	Whether appeared for interview in MMMOCL in past (if yes, mention the details of post applied for and date)	
24.	Parent Organization Name, address, Phone No. & Competent Authority,	
25.	Whether one copy of application has been sent to Parent Organization well in advance	YES / NO
26.	Present Pay Scale with GP (details along with 6 th / 7 th Pay Commission and CDA/IDA/Other Scale, if any) or CTC (For private organization)	
27.	Present Basic, GP with Designation held	
28.	Present employer's name, address, phone number & Name of key person	
29.	Whether Departmental Enquiry, if any is pending, proposed, initiated against you in last 10 years.	YES / NO
30.	Whether your Parent Organization will relieve you in case if you are selected on Nomination/ Deputation?	YES / NO
	If so, the maximum period required for joining the duties on Nomination/deputation, by complying all necessary formalities	
31.	Whether you have applied to Competent Authority for issue of NOC (in the format attached)	YES / NO
32.	Whether you have applied to Competent Authority for issue of Last five years Performance Appraisal	YES / NO
33.	Hobbies /Interests	1.
		2.
		3.
34.	Names of two reputed references except political and relatives preferably Gazetted Officers in the Class One rank	1.
		2.
35.	Date of return from earlier deputation & Name of organization, (in case of deputation candidates	

36. Details of deputation during the entire service till date: -

Sr. No	Name of the organization	Post held	Pay Scale	Period			Remarks, if any
				From	To	Total	
1.							
2.							

37. Enclosures in support of statement duly self-attested (Strike out whichever not applicable)

Sr. No.	Details of attached documents	Attached (Please tick)		No. of copies
		Yes	No	
1.	Age Proof (Birth Certificate/SLC)			
2.	Academic & Professional Qualifications (Passing certificate necessary)			
3.	Experience Certificates of all organizations where worked. Experience certificate clearly showing field of experience as mentioned in notification. Vague experience certificate will not be considered.			
4.	NOC issued by Parent Organization			
5.	Caste Certificate & Caste Validity			
6.	Current Organization Appointment Letter & Pay slip			
7.	Other supporting documents			
Total number of copies attached				

DECLARATION:

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date:

Place:

Signature of candidate with name & date

(To be given on Company's letterhead)

Date:

To,
The Managing Director,

Maha Mumbai Metro (M3) Operation Corporation Ltd.
4th Floor, NaMTTRI Building, Adjoining New MMRDA
Building, Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051. Maharashtra

No Objection Certificate

This is to certify that Shri/Smt./Kumari_____is
Working in this_____office from_____to till date
as

_____ (post) in the pay scale of _____
_____ having present basic is Rs. _____ &
GP in Rs. _____ as per our official record, his/her date
of birth is

_____.

Further it is certified that he/she has applied for the post of
_____ in MMMOCL on deputation/nomination basis and
we found him/her is entitled to the said post as per prevailing norms of
deputation. He / She fulfills the qualification, experience and prescribed
criteria as specified in the advertisement as per recruitment rules for the
said post in MMMOCL.

We ensure that if he/she selected, we will spare the services of Shri/Smt./Kum. _____
_____ within 30 days.

We also certify that No Departmental Enquiry is pending, initiated,
proposed and he/she never been penalized in the last 5 years.

This NOC is issued on his/her request.

Place:

Date:

Authorized Signatory
Name

Company seal with address Phone
No/Email ID

DECLARATION FORM

(See Rule 4)

Shri/Smt./Kum. _____

Son/daughter/wife of Shri _____ Aged

_____ years, resident of _____

District _____ City _____

Do hereby declare as follows:

1) That I have filled my application for the post of _____

2) I have (Number) of living children as on today _____

Out of which No. of children born after 28 March 2005 is _____

Date of Birth of children who born after 28 March 2005 _____

3) I am aware that, if any total no. of living children is more than two due to the children born after 28th March 2006, I am liable to be disqualified for the same post.

Place:

Date :