

Metro (System) PIU
Mumbai Metropolitan Region
Right To Information Act, 2005
Information on 17 items

Appendix-1

Section 4(1)(b)(i)

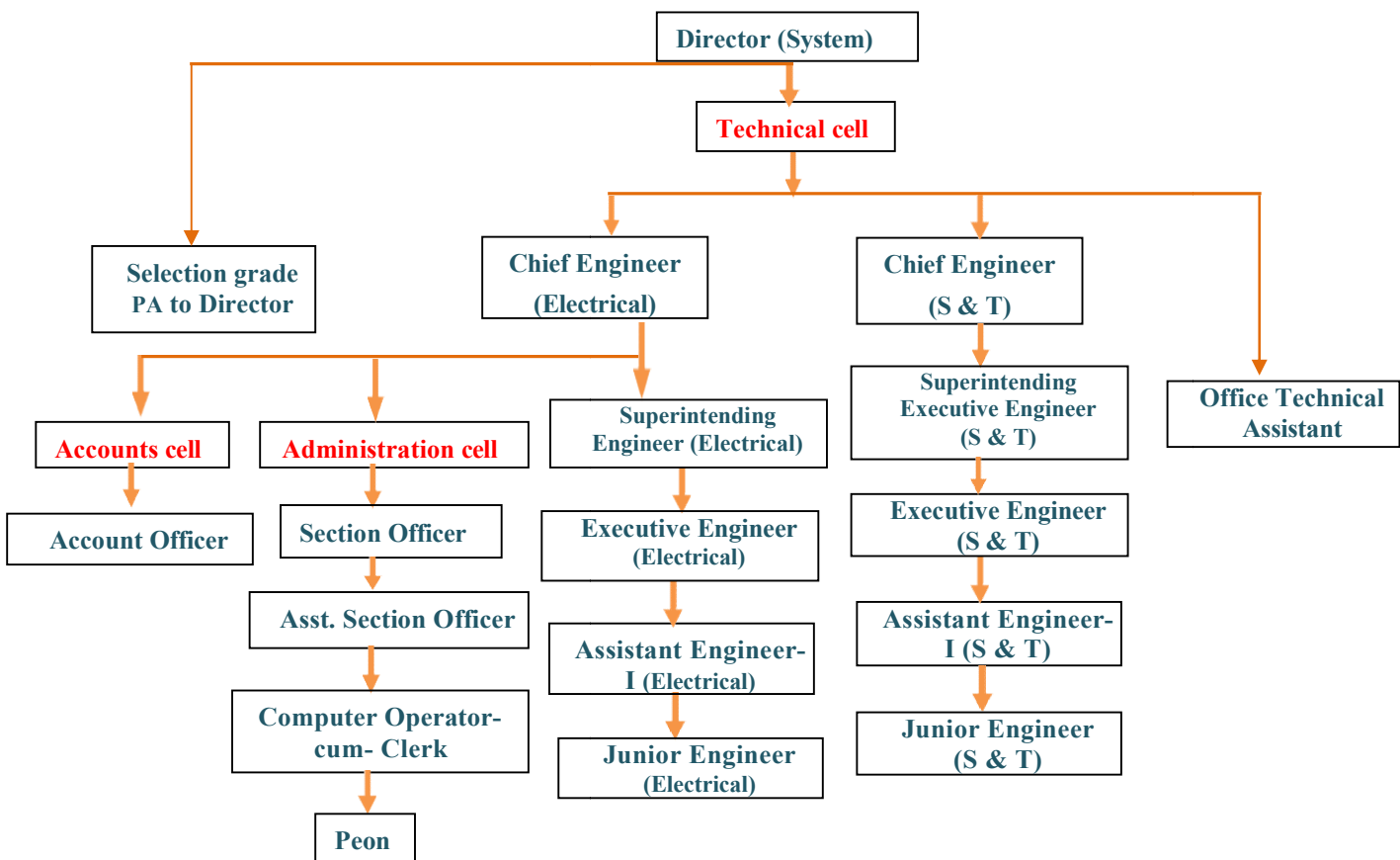
The Particulars of Functions & Duties in Metro (System) PIU of MMRDA

Name of the Department	Metro Project Implementation (System) Unit.
Address-1	1 st floor, MMRDA Old Bldg., Bandra Kurla Complex, Bandra (E), Mumbai-400051.
Address 2	--
Head of the office	Director (System), 1 st floor, MMRDA Old Bldg., Bandra Kurla Complex, Bandra (E), Mumbai-400051.
Parent Govt. Dept.	Metro (System) Project Implementation Unit.
Reporting to which authority (Which Mantralaya Department)	Urban Development Department, Government of Maharashtra
Jurisdiction Geographical / Functional	Mumbai Metropolitan Region 1) Mumbai City District & Mumbai Suburban District 2) Thane District (Part)
Mission	To develop MMR region into a reliable, affordable, green energy-powered, comfortable metro rail network.
Vision	
Objectives	
Scope	Planning, Designing, Financing & implementing transport Related infrastructure projects.
Functions	Infrastructure works related to the implementation of the approved metro project in the Mumbai Metropolitan Region.
Details of Services provided/duties	The works undertaken under the branches of Mumbai Metropolitan Region Development Authority are as follows: - 1. Metro Line 2A - (Dahisar to D.N. Nagar) 2. Metro Line 2B - (D.N. Nagar to Mandale) 3. Metro Line 4 - (Wadala-Ghatkopar- Thane-Kasarwadavali) Mogharpada depot, Metro Line 4A (Kasarwadavali to Gaimukh) 4. Metro Line 5 - (Thane-Bhiwandi-Kalyan), Kasheli depot. 5. Metro Line 6 - (Swami Samarth Nagar-Vikhroli), Kanjurmarg depot 6. Metro Line 7 - (Andheri (East) to Dahisar (East)) 7. Metro Line 8 - (Chhatrapati Shivaji Maharaj International Airport to Navi Mumbai International Airport to Mankhurd) 8. Metro Line 9 (Dahisar to Mira-Bhayendar) Metro Line 7A (Andheri to Chatrapati Shivaji Maharaj International Airport) 9. Metro Line 10 - (Gaimukh to Shivaji Chauk) 10. Metro Line 12 - (Kalyan to Taloja)

Name of the Department	Metro Project Implementation (System) Unit.
	11. Metro Line 13 - (Ghodbandar Pool to Virar) 12. Metro Line14 - (Kanjurmarg to Badlapur) 13. Metro Bhavan. 14. Staff Quarters Malvani and Mandale Depot. 15. Robo Car Parking.
Physical Assets – Statement of lands & building	Nil
Organizations Structural Chart at each level- Give linkage of Jurisdiction	--
Address, Tel. No. & Office Timings, Weekly Holidays & Specific Service Timings	Tel No. 65967552 - Mondayto Friday. Office Timings - 09.30 hrs to 18.00 hrs Weekly holiday - Every Saturday & Sunday and holidays declared under Government notifications. Specific service timings – within office hours.

Appendix-2

System Unit structural chart at each



Appendix-3

Section 4 (1)(b)(ii) Format 'A'

The powers of officers & Employees in Metro Project Implementation (System) Unit of MMRDA

(A)

Department Name/Branch Name: Metro Project Implementation (Systems) Unit

Sr. No.	Designation	Powers-Financial Authority / Administrative	Under which Legislation / Rules / Orders / GRs. / Circular	Remark
1	Director (System)	1) Preparation of detailed technical report of the project after survey. 2) Appointment of Project management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority. 3) Presentation of the project proposal for administrative approval of the competent authority. 4) Give technical sanctions of the project. 5) Invite for tenders related to work and follow procedure for tender acceptance and submit for approval to the competent authority. 6) Making contingency provisions for work not covered in the budget. 7) To make information available and when required by citizens and public representatives. 8) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project management consultant. 9) To resolve the impediments in the work project as per procedures/ provisions of the relevant act in co-ordination and help of various local bodies of the authority/Govt. 10) Submit the bills submitted by the convenors and contractors to the accounts and finance division of payment.	MMRDA, Act 1974/ Various Acts/ Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	

(B)

Sr. No.	Designation	Powers-Financial Authority / Administrative	Under which Legislation / Rules / Orders / GRs. / Circular	Remark
2	Chief Engineer (Electrical)	1) Preparation of detailed technical report of the project after survey. 2) Appointment of Project management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority. 3) Presentation of the project proposal for administrative approval of the competent authority. 4) Technical sanction of the estimates of the project. 5) Invitation of tender implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority. 6) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project management consultants. 7) Checking of bills submitted by Project management it to the Finance & Accounts Division for Payment. 8) To resolve the impediments in the work project as per procedures/ provisions of the relevant act in co-ordination and help of various local bodies of the authority / Govt. 9) To make information as available and when required by citizens and public representatives.	MMRDA, Act 1974/ Various Acts/ Rules/Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	

3	Chief Engineer (S&T)	<p>1) Preparation of detailed technical report of the project after survey.</p> <p>2) Appointment of Project management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority.</p> <p>3) Presentation of the project proposal for administrative approval of the competent authority.</p> <p>4) Technical sanction of the estimates of the project.</p> <p>5) Invitation of tender implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority.</p> <p>6) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project management consultants.</p> <p>7) Checking of bills submitted by Project management it to the Finance & Accounts Division for Payment.</p> <p>8) To resolve the impediments in the work project as per procedures/ provisions of the relevant act in co-ordination and help of various local bodies of the authority / Govt.</p> <p>9) To make information as available and when required by citizens and public representatives.</p>	MMRDA, Act 1974/ Various Acts/ Rules/ Government Decisions / Government Circulars etc. As per the powers granted from time to time.	
4	Superintending Engineer (Electrical)	<p>1) Preparation of detailed technical report of the project after survey.</p> <p>2) Appointment of Project management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority.</p> <p>3) Presentation of the project proposal for administrative approval of the competent authority.</p> <p>4) Technical sanction to the estimates of the project.</p> <p>5) Invitation of tender implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority.</p>	MMRDA, Act 1974/ Various Acts/ Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	

		<p>6) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project Management Consultant.</p> <p>7) Checking bills submitted by Project management consultants, contractors and forwarding it to the Senior Officers / Account Division for payment.</p> <p>8) To resolve the impediments in the work project as per procedures / provisions of the relevant act in co-ordination and help of various local bodies of the authority / Govt.</p> <p>9) To make information as available and when required by citizens and public representatives.</p>		
5	Superintending Engineer (S&T)	<p>1) Preparation of detailed technical report of the project after survey.</p> <p>2) Appointment of Project management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority.</p> <p>3) Presentation of the project proposal for administrative approval of the competent authority.</p> <p>4) Technical sanction to the estimates of the project.</p> <p>5) Invitation of tender implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority.</p> <p>6) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project Management Consultant.</p> <p>7) Checking bills submitted by Project management consultants, contractors and forwarding it to the Senior Officers / Account Division for payment.</p> <p>8) To resolve the impediments in the work project as per procedures / provisions of the relevant act in co-ordination and help of various local bodies of the authority / Govt.</p> <p>9) To make information as available and when required by citizens and public representatives.</p>	MMRDA, Act 1974/ Various Acts/ Rules/Government Decisions/Government Circulars etc. As per the powers granted from time to time.	

6	Selection Grade PA	Working as a personal assistant to the Director (System) and also taking dication.	MMRDA, Act1974/ Various Acts/ Rules/Government Decisions/Government Circulars etc. As per the powers granted from time to time.	
7	Executive Engineer (Elect/S&T)	<p>1) Preparation of detailed technical report of the project after survey.</p> <p>2) Appointment of Project Management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority.</p> <p>3) Presentation of the project proposal for administrative approval of the competent authority.</p> <p>4) Technical sanction of the estimates of the project.</p> <p>5) Invitation of tender and implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority.</p> <p>6) Implementation and operation of the project as per sanction project alignment and contract through subordinate engineers and Project management Consultant.</p> <p>7) Checking bills submitted by Project Management Consultants, contractors and recommending it to the Senior Offices for payment.</p> <p>8) To resolve the impediments in the work project as per procedures / provisions of the relevant act in co-ordination and help of various local bodies of the authority / Govt.</p> <p>9) To make information available and when required by citizens and public representatives.</p>	MMRDA, Act1974/ Various Acts/Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	
8	Asst. Engineer-I (Elect/S&T)	Assisting all Sr. Officers for implementation and management of the project in CE's jurisdiction.	MMRDA, Act 1974/ Various Acts/ Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	

9	Section Officer	<p>1) All Administrative work related to officers and staff. Co-ordination with various divisions of MMRDA and other offices (including staff on deputation).</p> <p>2) Co-ordination for Annual Report and Budget related work.</p> <p>Dealing with assembly question/ starred and un-starred questions / Kapat suchana pertaining to Metro-System.</p> <p>4) Dealing with the cases of RTI application and coordination.</p> <p>5) Coordination and controlling of administrative in work of all employees.</p>	MMRDA, Act 1974/Various Acts/ Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	
10	Accounts Officer	Checking bills related to Metro System of Consultants supplying information for Annual Budget.	MMRDA, Act 1974 /Various Acts/Rules/ Government Decisions /Government Circulars etc. As per the powers granted from time to time.	
11	Office Technical Assistant	Assisting all Sr. Officers for implementation and management of the project in CE's jurisdiction.	MMRDA, Act 1974/ Various Acts/Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	
12	Jr. Engineer (Elect/S&T)	Assisting all Sr. Officers for implementation and management of the project in CE's jurisdiction.	MMRDA, Act 1974/ Various Acts/Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	
13	Assistant Section Officer	<p>1) Submission of leave application and issuing orders in respect of various leaves, granted to the employee/ officers, granting annual increment.</p> <p>2) Entries in service-book of employee in Metro System.</p> <p>3) Compliance of queries in audit Para in respect of service book of employee's personal file.</p> <p>4) Scrutiny of T.A. Bills, Medical Bills and its entries in register, preparation of Office Order regarding leave.</p> <p>5) Compliance related to Confidential</p>	MMRDA, Act 1974/ Various Acts/Rules/ Government Decisions/	

		<p>Report.</p> <p>6) Circulation of Office Orders and Circulars among office staff.</p> <p>7) Checking all types of bills.</p> <p>8) Election duty works as per Govt. Direction.</p> <p>9) Demand and supply of office Stationery to officers / staff.</p> <p>10) Work related to muster roll and leave of staff.</p> <p>11) Checking Xerox bill.</p> <p>12) Work related to canteen bill.</p> <p>13) Processing salary of Contract Basis Staff.</p> <p>14) Work related with RTI, scrutiny of various applications and Appeals received from various applicants/ appellate to send to reply/ orders to the concern applicant through the concern Engineers, updated RTI information from time to time.</p>	Government Circulars etc. As per the powers granted from time to time.	
14	Computer Operator-Cum-Clerk	All typing work of CE, SE, EE, SO, AE-I, II and other staff, Inward – Outward work related with Metro System Unit, Distribution of canteen coupons etc.	MMRDA, Act 1974/ Various Acts/Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	
15	Peon	Peon works related to the System Dept. & of all officers (Xeroxing, site work, outdoor duty) etc.	MMRDA, Act 1974/ Various Acts/Rules/ Government Decisions/ Government Circulars etc. As per the powers granted from time to time.	

Appendix-5

Section 4(1) (b)(iii)
Section 4(1) (b)(ii) SubSection B

The procedure followed in the decision-making process, including channels of supervision & accountability in (Metro PIU System Unit) of MMRDA

Name of activity:	MMRDA Metro System Unit
Related provision:	Metro System Unit in Mumbai Metropolitan Region
Name of the act(s):	MMRDA Act, 1974
Rules:	MMRDA Act, 1974
GR:	Issued from time to time
Circulars:	As above
Office orders:	As above

Sr. No.	Nature of Work	Duration of work	Authority Responsible for that activity	Remark
1.	Director System manage all the project work in their Jurisdiction. Chief Engineer, Superintending Engineer, Executive Engineer, Assistant Engineer-I & II and Junior Engineer etc. assist Director (System) Metro in implementation of all Metro Projects.	An ongoing process	Director (System)	
2.	Chief Engineer manages all the project work in their Jurisdiction. Superintending Engineer, Executive Engineer, Assistant Engineer-I & II and Junior Engineer etc. assist Chief Engineer, in implementation of all Metro Projects.	An ongoing process	Chief Engineer (Electrical)	
3.	Chief Engineer manages all the project work in their Jurisdiction. Superintending Engineer, Executive Engineer, Assistant Engineer-I & II and Junior Engineer etc. assist Chief Engineer, in implementation of all Metro Projects.	An ongoing process	Chief Engineer (S&T)	
4.	Superintending Engineer manages all the project work in their Jurisdiction. Executive Engineer, Assistant Engineer-I & II and Junior Engineer etc. assist Superintending Engineer in implementation of all Metro Projects. Establishment matter.	An ongoing process	Superintending Engineer (Electrical)	
5.	Superintending Engineer manages all the project work in their Jurisdiction. Executive Engineer, Assistant Engineer-I & II and Junior Engineer etc. assist Superintending Engineer in implementation of all Metro Projects. Establishment matter.	An ongoing process	Superintending Engineer (S&T)	

6.	1. Awarding contracts for all metro lines related to signaling and telecommunications, automatic doors and automatic fare collection. 2. Assisting the Chief Engineer in the testing, commissioning, etc. as well as testing and commissioning of the Common Mobility Application.	An ongoing process	Executive Engineer (S&T)	
7.	Power supply traction, E & M work, lift & escalator and Rolling Stock related works of Metro Lines 6, 7A and 9.	An ongoing process	Executive Engineer (Elect.-1)	
8.	Metro Lines 4, 5 and 2B related electric works and Lines 5 (AIIB), 2A, 2B and 7 (ADB & NDB) Bank loans and related works.	An ongoing process	Executive Engineer (Elect.-2)	
9.	Management, testing, commissioning of all rolling stock related works under tender for all metro lines. Organizing and managing meetings with Banks. Also, performing ministerial and administrative related work of the Systems Department.	An ongoing process	Executive Engineer (Elect.-3)	

Appendix-6**Section 4 (1) (b)(iv) format 'C'**

Norms set for discharge of its functions in **Metro PIU System** of MMRDA: - ORGANIZATION TARGETS

(Annual):- METRO-SYSTEM

Sr. No.	Function/ Activity	Unitstobecoved	Financial Targets 2017-2018 (in Rs. Cr.)	Remark
Nil				

Appendix-7**Section 4(1)(b)(v)format'A'****The Rules/Regulation related with functions of Metro System Unit**

Sr. No	Subject as indicated in the notification	Rule No./ GR. No./EC, Authority Resolution & its year	Remark if any
1		MMRDA Act, 1974	Files related to the project, Rules/ Government Decisions/ Resolutions of the Authority/ Resolutions of the Executive Committee of MMRDA are updated in the relevant files as and when issued.

Appendix-8

Section 4 (1) (a)(vi)

List of documents available in Metro System Unit of MMRDA

Name of Division/Cell: - Metro System Unit

Subject of Document:-

Sr. No.	Type of document	Subject/topic	Person in Charge/ designation	Location of the person if not situated in the above Mentioned office
1	System files, measurement books, maps, correspondence files, payment files, copy of contracts.	Metro System Implementation matters.	Chief Engineer/ related to the project Superintendent Engineer/Executive Engineer/ Technical Office Assistant.	Metro PIU System, 1st Floor, Old MMRDA Bldg., Bandra Kurla Complex, Bandra (E), Mumbai – 400051. As per PIO/AAList.
2.	Attendance sheet, service book, leave pay files Stationery and all kinds of bills Inward/Outward Register.	Leave of permanent officers / employees of the department as well as contract officers / employees and officers /employees on deputation, withdrawal of salary and other works. Correspondence of officer, Department.	Assistant Section Officer	
3.	Vidhan Sabha Starred/ Unstarred questions, etc.	Correspondence to the Government regarding various works.	Staff Officer/ Section Officer	
4.	Inward/Outward Register.	Correspondence of officer, Department.	Computer Operator-cum-clerk	

Section 4(1)(a)(vi)

Statement of categories of documents held in Metro PIU System of MMRDA

Name of Division/Cell :- **Metro System**

Sr. No.	Subject	Type of document file/ Muster/ Register/ Voucher etc.	Particulars of Heading/ type in the document	Periodicity of reservation
1)	Office files	Register	Staff Officer / Section Officer	Class A
2)	Inward –outward Registry	Register	Assistant Section Officer	Class A
3)	RTI Registry	Register	Assistant Section Officer	Class A
4)	LAQ	Register	Assistant Section Officer/ Computer Operator-cum-clerk	Class A
5)	Bill Payment	Register	Assistant Section Officer	Class C
6)	Officers Inward Register	Register	Computer Operator-cum-clerk	Class B
7)	Medical Bill Register	Register	Computer Operator-cum-clerk	Class C
8)	LTC	Register	Assistant Section Officer	Class C
9)	Government Correspondence Register	Register	Related Officer	Class C
10)	Permanent and contract staff selection register	Register	Assistant Section Officer	Class A
11)	Attendance Register (Officer/Employees)	Register	Assistant Section Officer	Class C
12)	Courier Outward Register	Register	Related Officer/Employees	Class B
13)	Metro System Matters, Payments, Measurement Books, Copies of Contracts	Register	Office Technical Assistant	Class A
14)	Metro System Matters other documents, Correspondence Maps	Register	Office Technical Assistant	Class A

**Arrangements for consultation with the public for effective work in Metro System Unit at
Mumbai Metropolitan Region Development Authority.**

Note: Under Section 4 (1) (b) (vii) before finalizing / implementing regional / development plan/development project etc., it is expected to provide information on the existing procedure for seeking public opinion/objections.

Appendix-10

To publish the list of Metro System Branch/Room Committee at Mumbai Metropolitan Region Development Authority.

Sr. No.	Name of Committee / Meeting / Council / Organization	Committee /Meetings/ Council / organization members	committee / Objectivesof the meeting / conference / organization	How often is it taken?	Is the meeting open to the public or not?	Minutes of the meeting
Nil						

Appendix-11

Section 4 (1) (b)(ix)

**Names, addresses and monthly salaries of officers and employees of Metro System Unit at
Mumbai Metropolitan Region Development Authority.**

Sr. No.	Designation	Name of the officer/ Employee	Cadre	Dt. of Joining	Contact details Phone/Fax/Email	Gross Salary
1.	Director (System)	Shri. Sushil Chandra	1	26/09/2023	dirsys@mailmmrda.maharashtra.gov.in 022-65967551	2,18,200/-
2.	Chief Engineer (S&T)	Shri Ramesh Gholap	1	22/11/2024	ramesh.gholap@mailmmrda.maharashtra.gov.in 022-65967653	2,65,323/-
3.	Superintending Engineer (Elect)/Chief Engineer (Addl. Charge)	Shri L. J. Kharat	1	10/5/2018	laxmiprasad.kharat@mailmmrda.maharashtra.gov.in 022-65967633	1,95,823/-
4.	Selection Grade PA to Director (System)	Shri. Subodh Surve	1	03/06/1996	subodh.surve@mailmmrda.maharashtra.gov.in 022-65967633	1,38,602/-
5.	Executive Engineer (S&T)	Shri. Hrishikesh Vhatkar	1	29/08/2018	hrishikesh.vhatkar@mailmmrda.maharashtra.gov.in 022-65967636	1,50,464/-
6.	Executive Engineer (Elect)	Smt. Neha Kulkarni	1	11/09/2018	neha.inaskar@mailmmrda.maharashtra.gov.in 022-65967663	1,50,464/-
7.	Executive Engineer (Elect)	Shri. Pradip Ahire	1	26/07/2024	pradip.ahire@mailmmrda.maharashtra.gov.in 022-65967632	2,50,000/-
8.	Executive Engineer (Elect)	Shri. Mohit Naagar	1	29/07/2024	mohit.naagar 022-65967685	1,94,078/-
9.	Assistant Engineer Grade-I (Elect)	Shri. Kalpesh Naik	1	31/05/2018	kalpesh.naik@mailmmrda.maharashtra.gov.in 022-65967666	1,22,710/-
10.	Assistant Engineer Grade-I (Elect)	Shri. Anil Powar	1	02/09/2018	anil.powar@mailmmrda.maharashtra.gov.in 022-65967641	1,21,710/-
11.	Assistant Engineer Grade-I (Elect)	Shri. Dinesh Pawar	1	20/08/2018	dinesh.pawar@mailmmrda.maharashtra.gov.in 022-65967680	1,21,710/-
12.	Section Officer	Smt. Vandana Padave	2	17/07/2008	vandana.padave@mailmmrda.maharashtra.gov.in 022-65967587	1,06,312/-
13.	Accounts Officer	Shri. Sugam Dhumal	2	09/02/2015	sugam.dhumal@mailmmrda.maharashtra.gov.in 022-65967564	1,10,484/-

Sr. No.	Designation	Name of the officer/ Employee	Cadre	Dt. of joining the post	Contact details Phone / Fax / Email	Gross Salary
14.	Accounts Officer	Shri. Jayesh Dhasade	2	10/03/2015	jayesh.dhasade@mailmmrda.maharashtra.gov.in 022-65967562	1,10,484/-
15.	Office Technical Assistant	Smt. Yojana Nilesh Patil	2	10/10/2018	yojana.mhatre@mailmmrda.maharashtra.gov.in 022-65967552	1,03,347/-
16.	Junior Engineer (S&T)	Shri. Suyog Kamble	3	14/08/2018	suyog.kamble@mailmmrda.maharashtra.gov.in 022-65967667	95,565/-
17.	Junior Engineer (S&T)	Shri. Amogh Kolge	3	17/09/2018	amogh.kolge@mailmmrda.maharashtra.gov.in 022-65967648	95,565/-
18.	Asst. Section Officer	Smt. Deepa Parwal	3	01/09/1998	deepa.parawal@mailmmrda.maharashtra.gov.in 022-65967589	98,265/-
19.	Computer Operator-Cum-Clerk	Shr. Avinash More	3	07/03/2018	avinash.more@mailmmrda.maharashtra.gov.in 022-65967586	91,0871/-

Appendix-11
Section 4(1) (b)(viii) Format (A,B,C,D)

List of officers/staff on deputation in Metro Project Implementation (System) Branch at Mumbai Metropolitan Region Development Authority.

Officers on Deputation						
Sr. No.	Post	OfficersName	Cadre	Joining Date	TelephoneList/Fax	Total Salary
1	Director (System) (Addl. Charge)	Shri. Sushil Chandra	1	26/09/2023	dirsys@mailmmrda.maharashtra.gov.in 022-265967551	

Section 4(1) (b)(x)

Details of remuneration of officers and employees in Metro Project Implementation (System) Unit of MMRDA

Sr. No.	Cadre & Class	Pay Scale	Admissible allowances in Rs.		
			Regular (Included in the salary) like DA	Occasional (Like TA Bill)	Special like (Project allowance, training allowance, any others)
1.	Director (System)	S30-150000-300000	As Applicable		
2.	Chief Engineer	S29-131100-216600	As Applicable		
3.	Superintending Engineer	S25-78800-209200	As Applicable		
4.	Selection Grade PA	S24-71100-211900	As Applicable		
5.	Executive Engineer	S23-67700-208700	As Applicable		
6.	Assistant Engineer-I	S20-56100-177500	As Applicable		
7.	Section Officer	S17-47600-151100	As Applicable		
8.	Account Officer	S16-44900-142400	As Applicable		
9.	Office Technical Assistant	S15-41800-132300	As Applicable		
10.	Junior Engineer	S14-38600-122800	As Applicable		
11.	Asst. Section Officer	S14-38600-122800	As Applicable		
12.	Computer Operator-Cum-Clerk	S6-19900-63200	As Applicable		

Section 4(1)(b)(xi)

To publish the details of the approved budget and expenditure details of the Metro Project Implementation (System) Branch / Cell at Mumbai Metropolitan Region Development Authority.

- Publication of a copy of the budget.
- Publication of copy of grant distribution.

Sr. No.	Budget head description	Grants received	Planned use (area and work details)	If more grants excepted, then In Rs.	Remarks
Nil					

Appendix-12

Section 4(1)(b)(xii) Format 'C'
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To publish the working procedure of Metro Project Implementation (System) Branch / Room of Mumbai Metropolitan Region Development Authority for the year 2024-25.

Name of the programme	Nil
Eligibility of Beneficiary	
Pre-requisites for the benefit	
Procedure to avail the benefits of the programme	
Criteria for deciding eligibility	
Detail of the benefits given in the programme	
Procedure for the distribution of the subsidy/grant.	
Officers Name	
Application Fee (where applicable)	
Other fees (where applicable)	
Application format	
List of Annexure (Certificates/documents)	
Format of annexure	
Where to contact in case of process related Complaints	
Details of the available fund (at various levels Like district level, Block level etc)	
List of beneficiaries in the format given below	

Appendix-13

Section 4(1)(b)(xii)Format 'B'

To publish detailed information of the beneficiaries under the Metro Project Implementation (System) Unit/ Room Grant Program at Mumbai Metropolitan Region Development Authority.

Name of Division/Cell: Metro Project Implementation (System) Unit

Sr. No.	Name of Beneficiary and address	Amount of subsidy / concession	Criteria of selection	Remarks
Nil				

Appendix-14

Section 4(1)(b)(xiii)

Detailed information of the current year of the handing over of the concessionary license / concession in the Metro Project Implementation System Branch at the Mumbai Metropolitan Region Development Authority.

Name of Division/Cell: Metro Project Implementation (System) Unit

Sr. No.	Name of the licensee	Nature	Issued on	Valid upto	General Conditions	Details of the license
Nil						

Appendix-15

Section 4(1)(b)(xiv)

To publish the information stored in the office of Mumbai Metropolitan Region Development Authority in electronic form. For the current year.

Sr. No.	Type of document	Subject/Topic	In which electronic Format it is kept	Mode of retrieval	Person in charge
Nil					

Note: - Electronic information is posted on the website through the Information and Technology Branch of the Authority <https://mmrda.maharashtra.gov.in> Information related to Metro Project Implementation (System) Unit can be obtained on this website.

Types of facilities: -

License/Permissions/Concessions

Sr. No.	Type of facility	Timings	Procedure	Location	Person in charge	Grievance redress
Nil						

Appendix-16

Section 4(1)(b)(xvi)

Detailed information of Public Information Officer, Assistant Public Information Officer and Appellate Officer regarding information under the jurisdiction of Metro Project Implementation (System) Branch of Mumbai Metropolitan Region Development Authority.

(A) Public Information Officers :-

Sr. No	Name of PIO	Designation	Jurisdiction as PIO	Address/ Ph. no.	E-mail	Appellate Authority
1.	Smt. Neha Kulkarni	Executive Engineer	Electrical	Metro PIU System, 5 th Floor, Old MMRDA Bldg., Bandra Kurla Complex, Bandra (E), Mumbai 400051. 022-65967663	neha.inaskar@mailmmrda.maharashtra.gov.in	Shri L. J. Kharat
2.	Shri. Hrishikesh Vhatkar	Executive Engineer	S & T	Metro PIU System, 4 th Floor, Old MMRDA Bldg., Bandra Kurla Complex, Bandra (E), Mumbai – 400051. 022-65967636	hrishikesh.vhatkar@mailmmrda.maharashtra.gov.in	Shri Ramesh Gholap
3.	Smt. Vandana Padave	Section Officer	Metro System Unit Administrative work	Metro PIU System, 1 st Floor, Old MMRDA Bldg., Bandra Kurla Complex, Bandra (E), Mumbai 400051. 022-65967587	vandana.padave@mailmmrda.maharashtra.gov.in	Shri L. J. Kharat

(B) Assistant Public Information Officers :-

Sr. No.	Name of APIO	Designation	Jurisdiction as APIO under RTI	Address/ Ph.no.	E-mail id for purpose of RTI	PIO's
1.	Shri. Kalpesh Naik	Assistant Engineer Grade-I (Elect)	Electrical	Metro PIU System, 5 th Floor, Old MMRDA Bldg., BKC Complex, Bandra (E), Mumbai 400051. 022-65967666	kalpesh.naik@mailmmrda.maharashtra.gov.in	Smt. Neha Kulkarni
2.	Shri. Anil Powar	Assistant Engineer Grade-I (Elect)	Electrical	Metro PIU System, 4 th Floor, Old MMRDA Bldg., BKC, Bandra (E), Mumbai 400051. 022-65967641	anil.powar@mailmmrda.maharashtra.gov.in	
3.	Shri. Amogh Kolge	Junior Engineer (S&T)	S & T	Metro PIU System, 4 th Floor, Old MMRDA Bldg., BKC, Bandra (E), Mumbai 400051. 022-65967648	amogh.kolge@mailmmrda.maharashtra.gov.in	Shri. Hrishikesh Vhatkar
4.	Smt. Deepa Parwal	Asst. Section officer	Metro System Unit administrative work	Metro PIU System, 1 st Floor, Old MMRDA Bldg., BKC, Bandra (E), Mumbai 400051. 022-65967589	deepa.parwal@mailmmrda.maharashtra.gov.in	Smt. Vandana Padave

(C) Appellate Authority :-

Sr. No.	Name of Appellate Authority	Designation	Jurisdiction as Appellate Authority	Address/Phone no.	E-mail id for purpose of RTI	PIO's
1.	Shri L. J. Kharat	Superintending Engineer(Elect)/ Chief Engineer (Addl. Charge)	Electrical	Metro PIU System, 5 th Floor, Old MMRDA Bldg., BKC, Bandra (E), Mumbai 400051. 022-65967559	laxmiprasad.kharat@mailmmrda.maharashtra.gov.in	Smt. Neha Kulkarni
			System Unit Administrative work			Smt. Vandana Padave
2.	Shri Ramesh Gholap	Chief Engineer (S&T)	Signalling & Telecommunication	Metro PIU System, 4 th Floor, Old MMRDA Bldg., BKC, Bandra (E), Mumbai 400051. 022-65967653	ramesh.gholap@mailmmrda.maharashtra.gov.in	Shri. Hrishikesh Vhatkar